

Morley Town Deal Board

Draft Minutes

Tuesday 11th July 2023

14:00 – 16:30

Large Banqueting Suite, Morley Town Hall

Board Members

Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Cllr Robert Finnigan	<i>Morley Town Council</i>
Matthew Winn	<i>Communications Manager, Office of MP Andrea Jenkyns</i>
Rachael Kennedy	<i>Morley Town Centre Manager</i>
Steve Foster (Vice Chair)	<i>Director, Land Securities</i>
Cllr Jane Senior	<i>Morley South ward member</i>
Lalit Suryawanshi	<i>Morley Resident</i>
Cllr Andrew Hutchison	<i>Morley North Ward Member</i>
Christine Hirst	<i>Morley Resident</i>
Mark Goldstone	<i>Head of Regional Policy, Confederation of British Industry</i>
Mark Casci	<i>West and North Yorkshire Chamber of Commerce</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Dawn Ginns	<i>Morley Resident</i>
Adam Brannen	<i>Head of Regeneration, Leeds City Council</i>

Apologies

Sonya Midgley	<i>West Yorkshire Combined Authority</i>
Cllr Helen Hayden	<i>Executive Member, Infrastructure and Climate</i>
Mukesh Patel	<i>Morley Resident</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Dan Merrick	<i>Community representative</i>
Claire Newton	<i>Senior Project Officer, Leeds City Council</i>

Attendees

Helen McGrath	<i>Senior Project Manager, Leeds City Council</i>
Martin Gresswell	<i>Senior Asset Management Officer, Leeds City Council</i>
Chris Coulson	<i>Executive Manager, Leeds City Council</i>
Liam Riley	<i>Heritage Investment Officer, Leeds City Council</i>
Libbi Watson	<i>Career Grade Officer, Leeds City Council</i>
Ryan Kaye	<i>Deputy Area Lead</i>
Georgina Johnson	<i>Ahead Partnership</i>
Steph Burras	<i>Ahead Partnership</i>

Kim Frangos

Localities Officer, Leeds City Council

1.0 Introductions and apologies

- 1.1 Apologies were noted as above. The Chair welcomed the members of the public to the Board meeting. There were 7 members of the public present at the meeting.

2.0 Declaration of interests

- 2.1 The Chair gave a reminder for board members to update the declarations of interest register and inform LW via email of any changes.

3.0 Minutes of the last meeting and matters arising

- 3.1 The previous minutes of the May meeting were agreed to be an accurate record.
- 3.2 Regarding action 3.2 – LW to arrange Munroe K to present at July Board Meeting, this has been deferred to September.
- 3.3 Regarding action 3.6 – Transport, Greenspace, Health, and Wellbeing working group to engage with GPs, NHS and medical centres across the programme. **ACTION** – This subject matter to be on the next agenda at the working group. The ICB are now invited to the working group.
- 3.4 In terms of action 4.3 - A question was raised around the burnt out St Marys in the Woods building. **ACTION** - The Heritage Officer to meet with the representative from the Morley Community Archives. LR to follow up with Morley Community Archives after meeting.
- 3.5 Regarding action 5.3 – A detailed Town Hall programme to be brought to September board and a presentation given on future proposals.
- 3.6 Regarding action 5.6.6 – Claire Newton to liaise with licensing in the Council around Queen Street businesses and street licences. Noted that should also be speaking to Highways department (Andy Merkel).
- 3.7 Regarding action 6.4.3 – Martin Gresswell to check if LCC events team are attending the next Town Centre, Placemaking and Culture working group.
- 3.8 Regarding action 7.1 - Working groups have been reviewed and have agreed to have bi-monthly meetings with the exception of Comms & Engagement which is to remain monthly for now. All working groups encouraged to have face to face meetings. **ACTION** – Board member Mark Goldstone to join the Skills, Education and Employment working group meetings. **ACTION** – HMg to pick up having a WYCA representee at a working group.

4.0 Correspondence log and questions from the public

- 4.1 A FOI was received from a member of the public and was responded to. Furthermore, they followed it up with a correspondence / question for public meeting, Board agreed HMg to respond via email and close correspondence.
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4.2 No further questions from the public were received in advance. The public had an opportunity to ask any further questions in the meeting, however none were raised.

5.0 Growing Talent Morley Programme – First Year Summary

5.1 An overview from Ahead Partnership was provided on the Growing Talent Morley programme which engages young people and local employers in Morley and across Leeds.

5.2 The programme is targeted at both primary and secondary and they have supported nearly 3000 students, with over half of them 16 or older. As well as 110 special education needs students. They have undertaken work with young people to deliver smaller project based work on the projects Morley Town Deal are delivering.

5.3 Main highlights included:

- Youth consultations – what are young people’s perceptions of Morley;
- Morley Focus Panel – Working with Bruntcliffe Academy;
- Mini Pocket Park project – Woodkirk Academy, Year 10 and 12 Geography students worked on a Greener and Connected pocket park proposal which linked to their Geography curriculum;
- Hembrigg Park – Students were given the opportunity to have their say and ideas for the mural proposal at Hembrigg park.

5.4 It was noted that some primary schools in Morley North ward have been unable to engage so far. **ACTION** - Cllr Finnigan to be copied into Ahead Partnership emails going forward to encourage new engagement.

5.5 It was noted that needed involvement of future contractors for Morley Town Deal to be involved with programme, potential for students to undertake building site visits etc. **ACTION** – HMc to include in future procurement strategy around social value to make them aware of our expectations.

5.6 Board raised the point about the next step after sixth form and the potential to link to job opportunities across Morley Town Deal projects. The presentation from Ahead Partnership was well received by members of the public in attendance.

6.0 Feedback from Working Groups

6.1 Skills, Education and Employment

6.1.1 The Chair of the working group reported that there is no major update since the last board meeting as the next meeting is on 12th July. A Morley Jobs Fair date and location has been confirmed for Thursday 5th October 2023 at Morley Town Hall. This is still in the early planning stages and engagement and communication activity will be planned as part of this. **ACTION** – Chair and HMc to link with the Morley Chamber of Trade and apprenticeship providers. Noted that the MPs office also links up quarterly with the Dept of Work and Pensions around apprenticeships.

6.2

Transport, Greenspace, Health and Wellbeing

6.2.1

The Chair of the working group gave an update on progress with parks projects. Hembrigg is completed, Dartmouth Park is progressing, Churwell Park to start on site in September

6.2.2 where the primary school will be directly involved. The Beryl Burton Greenway is also progressing well with positive progress being made with third party landowners.

6.2.3 In terms of phase 1 of the public realm and highway schemes in the next week, 5 consultations will be going live on commonplace (until 6 August) and in person consultation events will be held on Saturday 15th and Tuesday 25th July at the Morley Library and along Queen Street. Board requested that targeted engagement with the Queen Street businesses to be done as part of this consultation. **ACTION** – CN to pick this up and plan into consultation campaign. Also include the traders in the market.

6.3 In terms of the highways scheme at Morley bottoms urgent resurfacing works are to hopefully be held at the same time as works at Albion Street. The Board discussed who would be paying for these works as contractor should be held accountable. **ACTION** – HMc to speak to Highways engineer for update.

6.3.1 **Communication and Engagement**

6.3.2 The Chair of the working group gave an update on progress and the next meeting is booked in for 20th July with Chair to provide a structured agenda. A public newsletter is going to be launched once Chair has signed off final draft.

6.4 Board asked how much the Commonplace online tool was being used and asked for analysis on hits through website and social media. Also need to make sure can access Town Council noticeboards around town centre for displaying materials. **ACTION** - All board members to circulate the social media links with any stakeholders they think may have interest. **ACTION** - HMc/Comms to share Commonplace analysis following consultation and engagement campaigns.

6.4.1 **Town Centre, Placemaking and Culture**

No further update since last board meeting as next meeting taking place on Thursday 14th July. Looking to change the agenda to give more focus to the heritage investment programme.

7.0 Spotlight on Heritage Investment Programme

7.1 The Heritage Officer gave an overview of the approach to be taken forward for the Heritage Investment Programme. So far have had contact with 10 businesses owners whom own a total of 25 properties all together. A design and maintenance guide has been produced, targeted at business owners and is currently awaiting review and sign off by the Council, along with the Conservation Area Appraisal Management Plan.

7.2 It was noted that looking to target in phases with the first area to be Morley Bottoms and junction of Troy Road for the first 12 months. Noted that already had interest from some of the property owners in this location. Board raised the potential issue of interest from other shop owners further up Queen Street being interested early on too. **ACTION** – Liam to discuss phased and targeted approach with working group as to how it could work best for all businesses and shopowners in Morley.

7.3 It was noted that before launch the grant programme will be advertising across Morley and on platforms such as commonplace and social media as well as doing face to face visits with

targeted properties. Board gave the endorsement for the general approach to the scheme, with specific programme to be discussed at the next working group meeting.

8.0 Highlight Report

- 8.1 It was noted that had already received project updates on heritage, greener and connected and station gateway projects above.
- 8.2 **Town Hall** – It was noted that had received a detailed programme from NPS which would present at the next working group meeting, then bring to the September Town Deal Board. NPS have also been commissioned for the next stage of design works and the project lead is to meet with the decarbonisation project team to discuss the associated works to the Town Hall and the impact on programme.
- 8.3 **White Rose Innovation Hub** – It was noted that meetings are being held with Munroe K on a regular basis. There has been a delay with Munroe K submitting the planning application in June and has now slipped to July. Munroe K have provided the Council with a draft programme, cost plan and operating model but further detail is required which is being worked up presently. **ACTION** - Munroe K to present a project update at the September Board meeting.
- 8.4 **Skills Centre** to be discussed under confidential business.
- 8.5 The Chair of the Board asked for more of a focus on finance and risk at the next meeting.
- 8.6 Following the positive presentation the Board agreed to extend the Ahead Partnership Growing Talent Morley contract for another 12 months at a cost of £20,000. **ACTION** – HMc to update the necessary approvals paperwork.
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9.0 AOB

- 9.1 A brief update was provided on the Towns Fund Conference which was attended by officers and the Chair of the Board in June in Manchester.
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10.0 Confidential items

- 10.1 The public were invited to leave the meeting at this point (4pm). The Learning and Skills Centre project update was provided to Board members. The meeting finished at 4.30pm.
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11.0 Date of next meeting

- 11.1 Tuesday 12th September 2023, 2pm-4.30pm, Morley Town Hall, Large Banqueting Suite
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